

REQUEST FOR RESIDENTIAL LAND SURVEYING SERVICES

Name: _____

Phone: _____

Firm: _____

Fax: _____

Work Order No: _____

Please read carefully then authorize service by checking the appropriate box:

- ☐ **Mortgage Survey:** A plan will be provided showing improvements and potential encroachments affecting the subject property. This is the minimum service that your attorney and or lender may require when closing a loan when a mortgage or Mortgagee's title insurance is being obtained. **Property corners will not be set** and the plan provided should not be relied upon to determine property boundaries. If documentation and/or conditions are not conducive to this type of survey or if there is an adverse conveyance, a Boundary Survey and new Legal Description may be required. **This service not available in Kent and Sussex Counties.**

ESTIMATED FEE: \$ _____

- ☐ **Boundary Survey:** A boundary survey of the subject property will be performed and corner markers will be placed and/or located. In addition, visible encroachments on or from adjoining property or abutting streets will be shown on the plan and complete property information will be provided.

ESTIMATED FEE: \$ _____

- ☐ **Property (Legal) Description (usually required for new construction):** A narrative legal description will be provided. This description can only be prepared using a record subdivision plan, boundary survey or an ALTA/ACSM survey.

ESTIMATED FEE: \$ _____

Please note the following regarding additional fees that may be applied to the final invoice:

- The estimated fees shown above are based on our normal delivery time of four (4) to six (6) business days, unless otherwise noted. If RUSH services are requested, add \$ _____
- A copy of the deed **must be acquired** before the survey can be started. If Merestone has to acquire the deed to complete the survey in a timely manner, an additional \$25 research fee plus the cost of the deed will be included on the final invoice.

Full Name of Owner/Buyer				
AND				
Property Address		City	State DE	Zip
Subdivision	Sec/Phase	Lot	Tax Parcel No.	
Buyer Contact Info/Email Address/Phone Number		Settlement Date	Date Needed o/b	Initial for "RUSH"

I have read the above surveying services offered and I have indicated what services I am requesting to be performed. I further understand that I will be notified if the surveyor's fee will exceed 10% of the estimated fee. If settlement does not take place, I the undersigned, understand and accept responsibility for halting survey services in progress and for payment in full of the services performed. *(Signature is required before work can begin.)*

Future Owner / Buyer Signature _____ Date _____

Attorney / Agent Signature _____ Date _____