

REQUEST FOR RESIDENTIAL LAND SURVEYING SERVICES

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Firm: \_\_\_\_\_

Fax: \_\_\_\_\_

Work Order No: \_\_\_\_\_

Please read carefully then authorize service by checking the appropriate box:

**Mortgagee's Inspection: A plan will be provided showing improvements on the subject property.** This is the minimum service that your attorney and or lender may require when closing a loan when a mortgage or Mortgagee's title insurance is being obtained. In this case, property corners will not be set and the plan provided should not be relied upon to determine property boundaries. If documentation and/or conditions are not conducive to this type of survey, a Boundary Survey may be required. **This service is not available in Kent and Sussex Counties in Delaware.**

ESTIMATED FEE: \$ \_\_\_\_\_

**Boundary Survey/Improvement Location: A boundary survey of the subject property will be performed and corner markers will be placed and/or located.** In addition, visible encroachments on or from adjoining property or abutting streets will be shown on the plan and complete property information will be provided.

ESTIMATED FEE: \$ \_\_\_\_\_

**Property (Legal) Description (usually required for new construction): A narrative legal description will be provided.** This description can only be prepared using a record subdivision plan, boundary survey or an ALTA/ACSM survey.

ESTIMATED FEE: \$ \_\_\_\_\_

Please note the following regarding additional fees that may be applied to the final invoice:

- The estimated fees shown above are based on our normal delivery time of seven (7) to ten (10) business days, unless otherwise noted. If services are requested as a rush, a \$200.00 "rush fee" will apply.
- A copy of the deed must be acquired before the survey can be completed. If Merestone Consultants, Inc. has to acquire the deed to complete the survey in a timely manner, a \$25.00 research fee and the cost of the deed will be included on the final invoice.

Full Name of Owner/Buyer				AND			
Property Address			City		State	Zip	
Subdivision		Sec/Phase		Lot	Tax Parcel No.		
Deed No.		Settlement Date		Date Needed		Initial for "RUSH"	

I have read the above surveying services offered and I have indicated what services I am requesting to be performed. I further understand that I will be notified if the surveyor's fee will exceed 10% of the estimated fee. If settlement does not take place, I the undersigned, understand and accept responsibility for halting survey services in progress and for payment in full of the services performed. *(Signature is required before work can begin.)*

Future Owner / Buyer Signature \_\_\_\_\_ Date \_\_\_\_\_

Attorney / Agent Signature \_\_\_\_\_ Date \_\_\_\_\_